



Coronavirus (COVID-19): remote education information for parents

In the event of a local or national lockdown, the school may be required to partially close, and we want to ensure you and your child understand know what to expect from remote education if your child needs to learn from home. Where your child is self-isolating, they will be provided with remote education for the period they are off – information regarding this provision is also included in this document.

The remote curriculum

- If the school is required to shut to most pupils at short notice, we may provide workbooks for the first day or two whilst we make the necessary arrangements for remote learning
- Our school will continue to provide the same curriculum at home as we do on the school site
- Due to the nature of some activities in some subjects, we have made amendments to some subject activities, e.g. ceasing science practical lessons.

Remote teaching time

- **KS1** Pupils will receive 3 hours a day on average, with less for younger children
- **KS2** Pupils will receive 4 hours a day
- **KS3** Pupils will receive 5 hours a day

Remote learning approach

Remote learning is delivered in a variety of different ways, including the following:

- Live online lessons
- Recorded lessons (video/audio recordings made by teachers)
- Printed paper packs produced by teachers (e.g. workbooks, worksheets)
- Textbooks and reading books pupils have at home
- Commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences
- Long-term project work and/or internet research activities

Feedback

In order for us to provide the best remote learning, we will continue to provide constructive feedback to ensure pupils are meeting the correct standards in their learning. We will use the following methods to ensure your child is learning efficiently and effectively:

- Whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others
- Asking pupils to submit work for marking at the end of the day and returning marked work via digital platforms

Accessing remote education

We are providing remote education on the following platforms:

- **Google Classroom**
- **Google Meets**

We understand that some pupils may not have suitable online access at home. The following approaches are implemented to support pupils to access remote education:

Mayfield House School:

- **Will where appropriate lend laptops or tablets to pupils, information can be obtained by phoning the school office.**

In some cases, the school will provide work packs with recorded lessons, where access to online material is limited:

- **printed materials can be requested from the school office.**
- **Staff will arrange the collection of work if safe to do so, or include a pre-paid envelope to return the work to school**

If your child does not have access to the necessary technology for online learning, please contact the school on **01257 511231**.

Pupils with additional needs

Our school recognises that some pupils with additional needs, e.g. pupils with SEND, may not be able to access remote education without the support of an adult at home. In order to support these pupils, we will work with you to ensure they are able to access a high-quality education in the following ways:

- Our **SENCO** will get in touch with you if your child has SEND
- We will ensure pupils are provided with regular check-ins with their teachers via **telephone**

We encourage you to get in touch if you believe your child may struggle or is struggling with accessing remote education.

Remote education for self-isolating pupils

In the case that your child is required to self-isolate due to having symptoms of coronavirus or through being a close contact of someone with a confirmed case of coronavirus, remote education may differ to what they would receive if the school were to close. These pupils will have the following support put in place for them:

- Pupils will initially be provided with a workbook until their class teachers have organised remote learning for them

Contacting the school

We will provide you with all the details you may need when contacting the school while your child is learning from home. When contacting the school, here are four important things both you and your child need to remember:

1. When on a video call, sit in a suitable area, e.g. a living room with a neutral background.
2. When on a video call, wear suitable clothing and ensure your conduct is professional.
3. Understand that staff may not always be able to help, but they will try their best.
4. Remember to act in the same manner as if the school were open.

Additional information

Additional information you need to be aware of includes the following:

- The school will provide you with all important contact information for key members of staff, including your child's teachers and the headteacher.
- Any concerns regarding the safety of your child should be directed to the school's designated safeguarding lead.
- Your child will not be penalised for their non-attendance during this time with any Covid-19 related illness or reasons to isolate.
- Teachers will monitor work completed to ensure your child is still completing set work.

Supporting your child's learning

Top tips for supporting your child while they learn from home:

- Keep to a routine as much as possible so your child knows what to expect.
- Keep active – ensure your child is getting enough exercise and incorporate this into their daily routine.
- Use different methods to assist learning, e.g. online programmes and documentaries.
- Stay sociable – organise with other parents to arrange video calls with your child's friends so they can stay connected during social hours.

For younger children, you can:

- Incorporate learning in make-believe play.
- Play educational games with numbers or letters and read together.
- Involve them in things you are doing, e.g. chores, and talk with them about it.