



Mayfield House School

Accessibility Plan

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Signed by:

Headteacher

Date:

Chair of governors

Date:

Aims of the Accessibility Plan

This plan outlines how **Mayfield House School** aims to increase access to education for pupils with disabilities in the three areas required by the planning duties in the Equality Act 2010 (i.e. the curriculum, physical environment and information).

A person is regarded as having a disability under the Act where they have a physical or mental impairment that has a substantial and long-term adverse effect on their ability to carry out normal day-to-day activities.

This plan aims to:

- Increase the extent to which pupils with disabilities can participate in the curriculum.
- Improve the physical environment of the school to enable pupils with disabilities to take better advantage of education, benefits, facilities and services provided.
- Improve the availability of accessible information to pupils with disabilities.

The above aims will be delivered within a reasonable timeframe, and in ways which are determined after taking into account pupils' disabilities and the views of parents and pupils. In the preparation of an accessibility strategy, the LA must have regard to the need to allocate adequate resources in the implementation of this strategy.

The governing board also recognises its responsibilities towards employees with disabilities and will:

- Monitor recruitment procedures to ensure that individuals with disabilities are provided with equal opportunities.
- Provide appropriate support and provision for employees with disabilities to ensure that they can carry out their work effectively without barriers.
- Undertake reasonable adjustments to enable staff to access the workplace.

The plan will be resourced, implemented, reviewed and revised in consultation with:

- Pupils' parents.
- The headteacher and other relevant members of staff.
- Governors.
- External partners.

This plan is reviewed **every three years** to take into account the changing needs of the school and its pupils. The plan is also reviewed where the school has undergone a refurbishment.

The accessibility audit

- 1.1. The governing board will undertake an **annual** Accessibility Audit.
- 1.2. The audit will cover the following three areas:
 - **Access to the curriculum** – the governing board will assess the extent to which pupils with disabilities can access the curriculum on an equal basis with their peers.
 - **Access to the physical environment** – the governing board will assess the extent to which pupils with disabilities can access the physical environment on an equal basis with their peers.
 - **Access to information** – the governing board will assess the extent to which pupils with disabilities can access information on an equal basis with their peers.
- 1.3. When conducting the audit, the governing board will consider all kinds of disabilities and impairments, including, but not limited to, the following:
 - **Ambulatory disabilities** – this includes pupils who use a wheelchair or mobility aid
 - **Dexterity disabilities** – this includes those whose everyday manual handling of objects and fixtures may be impaired
 - **Visual disabilities** – this includes those with visual impairments and sensitivities
 - **Auditory disabilities** – this includes those with hearing impairments and sensitivities
 - **Comprehension** – this includes hidden disabilities, such as autism and dyslexia
- 1.4. The findings from the audit will be used to identify short-, medium- and long-term actions to address specific gaps and improve access.
- 1.5. All actions will be carried out in a reasonable timeframe, and after taking into account pupils' disabilities and the preferences of their parents.
- 1.6. The actions that will be undertaken are detailed in the following sections of this document.

Planning duty 1: Curriculum

	Issue	What	Who	When	Outcome	Review
Short term	Staff members do not know whether the curriculum is accessible	Audit of the curriculum	Headteacher, teachers, SENCO	Spring 2021	Management and teaching staff are aware of the accessibility gaps in the curriculum	Summer 2021
	Staff members do not have the skills to support pupils with additional SEND	INSET provided to staff members Training for teachers on differentiating the curriculum	Headteacher, external advisors, SENCO	Summer 2021	Staff members have the skills to support pupils with SEND	Autumn 2022
Medium term	All school trips to take into account children with SEND	Needs of pupils with SEND are incorporated into the planning process	Teachers, SENCO	Spring 2021	Planning of school trips takes into account pupils with SEND	Summer 2021
Long term	Pupils with additional SEND cannot access lessons	Assess physical and emotional needs to ascertain additional physical and emotional support	Headteacher, ICT manager, SENCO	Autumn 2022	Pupils with SEND can access lessons	<u>Ongoing</u>

Planning duty 2: Physical environment

	Issue	What	Who	When	Outcome	Review
Short term	The school's physical environment is accessible, assess whether additional aids are required	Audit of physical environment	Site Manager SBM	Spring 2021	School is aware of accessibility barriers to its physical environment and will make a plan to address them	Summer 2021
Medium term	Learning environment of pupils with visual impairments is not accessible	Incorporation of appropriate colour schemes	SBM	Summer 2021	Learning environment is accessible to pupils with visual impairments	Autumn 2021
	Toilets are not accessible	Handrails installed	SBM	Autumn 2020	Access to toilets is increased	Autumn 2022
Long term	Outdoor provision to be made more accessible, when planning new 'play area' ensure children can access equipment	Construction work undertaken	SBM/building contractors	Autumn 2021	School playground is fully accessible	Spring 2022

Planning duty 3: Information

	Issue	What	Who	When	Outcome	Review
Short term	Management staff do not know whether school information is accessible or not	Audit of information and delivery procedures	SENCO, ICT manager	Spring 2021	School is aware of accessibility gaps to its information delivery procedures	Summer 2021
	School does not know how to make written information accessible	Schools seeks advice from external advisors to move onto online systems	SENCO, ICT Manager	Summer 2021	School is aware of local services for converting written information into alternative formats	Autumn 2022
Medium term	Written information is not accessible to pupils with visual impairments	Provide written information in alternative formats Incorporate appropriate colour schemes when refurbishing and install window blinds	SENCO, ICT manager	As an when needed	Written information is fully accessible to children with visual impairments	As and when needed
Long term	Some online content is not accessible to children with SEND	Audit of website	ICT manager	Summer 2021	Website is fully accessible	Autumn 2022